

Norfolk Anglers Club

By-Laws

Prepared by

Norfolk Anglers Club

Revised December 8, 2014

By-Laws of the Norfolk Anglers Club

Article I

The name of this Organization shall be the Norfolk Anglers Club, Hereafter referred to as "The Norfolk Anglers Club" or "NAC".

Article II

The purpose of the Norfolk Anglers Club shall be the promotion of legislation, customs and practices for the protection, propagation, and conservation of fish and related creatures, of both salt and fresh water, and advancing this usefulness as a source of pleasure to those whose principal recreation is angling. The Norfolk Anglers Club shall also be concerned with the entertainment and education of its members, and the promotion of good fellowship and true sportsmanship amongst all anglers.

Article III

Election of Officers and Duties

Section 1. The officers of this club shall consist of a President, Vice President, Secretary, Treasurer, Events Coordinator, Assistant Events Coordinator, and Guard/Greeter, all who shall be elected by the members annually in the month of January by a majority vote of the membership present. The term of office shall begin March of each year and be one year or until their successor(s) are elected or appointed and qualified.

President

Section 2. It shall be the duty of the President to preside at all meetings of the club and the Board. The President shall appoint all committees, subject to the approval of the Board, and report all appropriate decisions of the Board to the general membership.

Vice President

Section 3. It shall be the duty of the Vice President to assist the President. The Vice President shall: a. Perform all the duties of the President in the president's absence. b. Run the meetings in the President's absence.

Secretary

Section 4. It shall be the duty of the Secretary to keep a complete record of the proceedings of both the general and board meetings. The Secretary shall:

- a. Perform all the duties of the President and Vice President in their absence.
- b. Maintain a Board of Directors Meetings attendance record and report quarterly to the board.
- c. Maintain a roster of the names and addresses of all advertisers in the Club's literature and other contributors for future use.
- d. Conduct the regular correspondence of the Club.
- e. Prepare and disseminate other correspondence at the direction of the President or Board
- f. Maintain the Club By-Laws and amendments.
- g. Maintain a roster of names and addresses of all current members.

Treasurer

Section 5. The Treasurer shall have charge of all funds and securities of the Club, keeping an accurate account, subject at all times to inspection by the Board. The Treasurer shall:

- a. Submit the clubs financial report at the monthly meeting
- b. Assist with the financial audit at the end of their term.
- c. Pay all Club debts in a timely manner and maintain a financial record of every Club function.
- d. Notify the Chairperson of the respective function when funds due the Club have not been received.
- e. Maintain a listing of the Club's property, its location and the custodian.

Events Coordinator

Section 6. The Events Coordinator shall be responsible for coordinating fishing tournaments, cookouts and other club activities. An Assistant Events Coordinator will also be elected to assist in these efforts.

Guard/Greeter

Section 7. The Guard/Greeter will be responsible for room setup and breakdown, will retain custody of the Colors, will greet members, visitors and guests on arrival, will urge attendees to move into the meeting room in a timely manner, and such other duties as necessary to the smooth functioning of club meetings and events.

Article IV Board of Directors

The Board of Directors shall total nine (9) members, consisting of the seven (7) current serving officers, a Member-at-Large Board member and the previous year's President.

The Member-At-Large Board Member shall be nominated and elected by separate process for a term of one (1) year, immediately following the annual officer elections by the general membership. Immediately following the Member-At-Large election, the newly elected President will appoint the prior year President as a continuing Board Member for the term of one (1) year. In the instance that the newly elected President has served as the prior years President, the membership shall nominate and elect a substitute Board of Director from the general membership.

Section 1. The Board of Director's shall:

- a. Have charge of the business affairs of the club
- b. Have the authority to modify or change any of the Club's or Committee's rules temporarily or permanently.
- c. Submit proposed membership dues for approval by the general membership.
- d. Insure that the By-Laws are enforced
- e. Have the authority to recommend the revision of these By-Laws
- f. Have the authority to dismiss or suspend any member for conduct, which in their judgment, may endanger the welfare, interests, good order, or reputation of the Club.
- g. Insure that the financial records are audited annually prior to the February meeting, and at every change of the Treasurer.
- h. Insure that no correspondence, or correspondence with the Club letterhead, is conducted without the approval of the Board.
- i. Be required to attend all Board meetings and notify the President if they cannot attend. In the event they cannot contact the President, they may notify another Board member who will attend and present their views. If any member of the Board of Directors misses three (3) consecutive meeting and/or functions, he or she may be expelled from the Board, upon motion by any Board member or by the President.
- j. See that no activity imply endorsement, acknowledgment, or sponsorship of the Club be initiated or conducted without the approval of the Board.

- k. In the event of a vacancy in the Board of Directors, a successor shall be named by the remaining members of the Board.
- l. Cause internal audits to be conducted during the year as necessary including at least one audit annually.

Article V Membership

Section 1. Membership in the club shall be the following types:

- a. Individual/Single Person \$30.00 per year
- b. Family Membership \$35.00 per year

Note: Family Membership - This membership may include husband and wife or single parents and any dependent child. Dependent child is defined as a person who is living with and dependent upon the adult for their support.

Article VI Membership Dues

Section 1. The fiscal year of the club shall be the calendar year beginning January 1 and ending December 31 of each year.

Section 2. Dues shall be paid to the treasurer (in person or by mail) no later than the regular January meeting. The dues for applicants who are accepted as new members in the club (as provided in Article V, Section 1) after June 30 of any year shall be Individual/Single Person Membership \$20.00 and Family Membership \$25.00

Note: Any member who fails to pay the dues by March 1st shall automatically cease to be a member of the club.

Article VII Meetings

Section 1. Regular general membership meetings of the Club will be held on a monthly basis. The date of each meeting will be at the discretion of the Board of Directors. Meetings will generally be held on the second Monday of each month whenever possible. In the event of a Holiday, the meeting will be held the following Monday of that month.

Section 2. Special meetings may be called by the President, Board of Directors, or at the request of not less than a majority of members in good standing.

Section 3. The quorum for membership meetings shall be the members present at the time of the meeting. Article VIII Amendments to By-Laws Section 1. These By-Laws may be amended by a vote of the membership in good standing present at any general membership meeting of the club, provided that the proposed amendment is announced at the previous meeting.

Article IX Committees

Section 1. Committees are formed by direction of the Board. Each committee is responsible for the function it is assigned.

Section 2. The President shall appoint the committees' chairpersons.

Section 3. Committee chairpersons may conduct as many meetings necessary to complete their assignment. They shall regularly, or on request, report their progress to the President.

Section 4. Officers of the Club and members of the Board are authorized attendees at any committee meeting, but have voting rights only if they are members of that committee. Upon having provided verbal or written notice to the Committee Chairperson and the Club President, outlining the purpose of discussion or proposal, any member may attend a committee meeting as an observer or to present a proposal for consideration. Any and all conflicts will be resolved by the Board.

Article X Tournaments and Functions

Section 1. Rules, entry fees, charges for admission, and disbursement of proceeds for each Club Tournament and function will be prescribed by the Board.

Section 2. Attached as Addendum to "Club By-Laws" and titled "Member Tournament Participation Rules" describes the process for determining member eligibility and how members will be selected to participate in such tournaments. This addendum applies regardless of how any entry fees are funded and will be enforced by the Board of Directors and administered by the Tournament Director. Such guidelines can be revised with the favorable majority vote of the general membership at a meeting proceeded by a process where recommended revisions are published in a Club Newsletter emailed to all current members in good standing at least four weeks prior to said meeting.

Article XI

Articles of Existence

Articles of the Norfolk Anglers Club are filed with the Commonwealth of Virginia, in the event that the Norfolk Anglers Club becomes inactive or ceases to operate, and its charter has been revoked, all assets of the Club shall be applied and distributed as follows:

- a. All liabilities and obligations will be paid and satisfactorily discharged.
- b. All assets and equipment held and requiring returning, will be returned as directed by the Board
- c. Under no circumstances may any part of the income, assets, or earnings of the Club benefit any member, officer, or Director of the Club.
- d. The remaining assets will be transferred to a fishing-oriented activity as decreed by the Board.

MEMBER TOURNAMENT PARTICIPATION RULES

Addendum to the Norfolk Anglers Club By-Laws

Article IV, Section 5

Section 1. Eligibility: Members become eligible for selection process and potential for participation as a sportfisher in a Club entered tournament, whether boat captain, crew or angler after the following criteria is met:

- Criteria:**
- a. Attend, at a minimum, four NAC meetings per calendar year
 - b. Participate in two NAC sanctioned events as a volunteer or Participate as a committee member on two NAC sanctioned committees involving Club business or participate in a combination of sanctioned events or committee work totaling two (2).

These rules apply regardless of the tournament entry fees being paid by the Club or team members or any variation thereof. However, NAC in-house tournaments sanctioned or officiated by NAC are immediately open to new members who have paid appropriate dues.

Section 2. Member Selection Process:

The objective is to provide fair and open access for all members, creating equal opportunity for participation in tournaments entered by NAC. The process and access to such activities can broaden the membership's skills, knowledge and entertainment.

Section 3. Administration:

- a. The Events Coordinator may call for committees, name a committee chairman to assist and manage the sign up sheets prior to delegating responsibilities to team captains.
- b. Sign-up Sheets shall be posted for member access at no fewer than two consecutive NAC meetings prior to events. Back up alternative lists will be kept and maintained up to and including the tournament date.
- c. Each team captain will be responsible to aid in efforts to keep participation slots full, should cancellations occur. Each captain and committee chairman will assist the Events Coordinator in keeping meaningful records of: who fished on which boat; Captain and mates fished or participated; event results; higher fisher achievers; and any improvement suggestions that would benefit the club and all members in the future.

Boats:

- 1. Sign up sheets for boats, captains and anglers must be posted at no fewer than two (2) meetings prior to the event.
- 2. Boats must hold at least 3 anglers and not more than 6 persons total including the Captain and mate.

3. Boats will be drawn first. Those remaining boats drawn will be maintained in order as alternates.
4. Captains will pick mates (if at all possible) from eligible club members

By-Laws Revised and Approved

Revised by a Majority Vote of Members present at the December 8, 2014 Club Meeting.

President:	<u>W A Branson</u>	Date:	<u>2/4/15</u>
Vice President:	<u>[Signature]</u>	Date:	<u>02-04-15</u>
Secretary:	<u>[Signature]</u>	Date:	<u>2-9-15</u>
Treasurer:	<u>Ned S Smith</u>	Date:	<u>2/4/15</u>
Events Coordinator:	<u>[Signature]</u>	Date:	<u>2/4/15</u>
Assistant Events Coordinator:	<u>[Signature]</u>	Date:	<u>2/4/15</u>
Guard/Greeter:	<u>[Signature]</u>	Date:	<u>2/9/15</u>
Member-at-Large:	<u>[Signature]</u>	Date:	<u>JAN. 4 2015</u>
Board of Director:	<u>[Signature]</u>	Date:	<u>FEB 9 2015</u>